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MEETING NOTES

PROJ: Ketchikan Public Library

BY: Tim Whiteley

RE: Meeting with Building Committee – October 22, 2010, 11:00 AM – 1:00 PM

ATTENDEES: Heidi Ekstrand, Laura Medford, Bob Sivertsen (partial), Leigh Gerber, Dave Martin, Judith McQuerry, Kent Crandall, Judi Andrijanoff, Erik Mott, Holly Herzer, Tim Whiteley, James Donaldson

- Setback on west side of building has gotten smaller due to the new survey information. Discussion of eliminating the 6 parallel parking stalls on the west side would provide a more generous planting buffer;
- TW to meet with Planning Dept to discuss zoning setbacks;
- Dave (City) indicated that the deck was more of a concern than the fireplace from a liability standpoint;
- Parking provided is adequate, however KPL would like to speak with KRBD and Channel Electric regarding potential 'overflow' parking;
- Designate space for trash, recycling, utility mount, transformers, and fuel tank;
- Design team to bring site/street section to next meeting for discussion with transportation/utility authorities;
- A concern regarding the large windows in the multipurpose room was raised. KPL indicated that the space would be used for many functions other than formal presentations and that the large windows are a great amenity, but that there will need to be light control for more traditional presentations as well;
- It was suggested that the roof be kept simple;
- It was suggested that a 3-4' overhang would be adequate to mitigate the effects of wind-blown rain;
- LEED best practices were discussed;
- It was suggested that a heated sidewalk could be used at the entry to melt ice and snow;
- Heating system options were discussed: fuel oil, electric, bio-mass;
- It was suggested that keeping the building somewhat "low-tech" will be necessary- rely on local expertise:
 - Provide systems that can be easily maintained
 - Convey philosophy of the systems to the end-users
- Provide room in parking lot for storage/disposal of snow and room for snow plow to operate in parking lot;
- Provide area along building perimeter for maintenance on the east side;
- Design team reported that they received great input from KPL staff
 - Staff is comfortable and content with the program and plan

- Planning of collections is the next step
- Design team indicated that they would be ready to start discussing ideas for art in the architecture at any time;
- Next meeting with the committee to be a webinar on November 8th at 4:15pm
- November 18th in Ketchikan. Meet with staff in morning, Building Committee at 4PM, then a public meeting.
- The schematic design is to be completed, and ready to forward to the State by the end of the year.

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